Employment and Short Course Opportunities

The Palliative Care Association of Uganda (PCAU) is the National Association for organizations and individuals interested in Palliative Care in Uganda. PCAU was established in 1999 and registered as an NGO in 2003. PCAU seeks to recruit dynamic and exceptionally talented individuals to fill vacant positions. The duty station for all positions will be PCAU Secretariat – Kitende, Entebbe Road

**Job Title:** Programs Manager  
**Reports to:** Country Director  
**Job Summary & Role:** The Programs Manager at PCAU is responsible for ensuring that the mission of accelerating the integration of palliative care into the health care structure through capacity building, advocacy, research and resources mobilization is effectively and efficiently implemented. The Programs Manager runs the day to day management and coordination of all PCAU programs to ensure well defined targets, achievement of targets and donor requirements compliance. He or she supervises a highly dynamic team and ensures proper planning and implementation process based on the PCAU Strategic Plan.

**Qualifications, competences & Experience:** The ideal candidate will have a minimum of a Degree in a health care related field and a Post Graduate Diploma or have a Master’s degree in a relevant field. He or she must have at least 5 years’ experience in Programs Planning and Management, Resources Mobilization, Communications and Advocacy. Experience in basic financial and Human Resources Management is also required. Knowledge and experience of working in palliative care programs will be an added advantage.

**Job Title:** Communications and Fundraising Officer  
**Reports to:** Programs Manager  
**Job Summary & Role:** The Communications and Fundraising Officer at PCAU focuses on the organizational sustainability. He or she is in charge of internal and external communications activities as well as the fundraising and resources development. He or She ensures the management of the PCAU Communication Strategies. He or She ensures implementation of the PCAU Resources Mobilization strategy. The Officer therefore supports the Country Director in all communications linked with advocacy, awareness, interest generation and branding. This is in addition to ensuring effective fundraising applications and campaigns.

**Qualifications, Competences & Experience:** The ideal candidate will have a minimum of a Degree in communications or marketing related fields. He or she must have at least 3 years’ experience in managing communications and fundraising roles with national or international institutions. The successful candidate will have an ability for turning the most complex of issues
into simple, compelling stories and develop communications strategies that have the power to shape public narrative and generate interest to raise PCAU Membership, partnership and donor bases.

**Job Title:** Accounts Assistant  
**Reports to:** Programs manager  
**Qualifications, Competences & Experience:** The ideal candidate should have a Degree in Accounting, Finance or Business studies or profession qualifications in Accountancy Technician Course (ATC). He or she will have at least one year working experience of Accounts related work. He or She will support the Finance Officer to implement and use of accounting systems. Proficiency with use of computer packages such as MS Excel and accounting software such as QuickBooks is desired. He or she will also be a self-driven person with a sense of responsibility, be a team player, and possess exceptional interpersonal skills, integrity and assertiveness.

The deadline for receiving applications for the above vacancies is 3rd January 2020. Interested Candidates should submit a cover letters, CV indicating 3 professional referees and copies of relevant academic documents. Only one PDF attachment should be submitted on email (pcau.admin@pcau.org.ug) and addressed to:  
The Country Director  
Palliative Care Association of Uganda (PCAU)  
Only successful candidates will be contacted. Any form of solicitation, peddling “backdoor” attempt, of whatsoever nature, to influence the selection process in ones favor will automatically lead to disqualification of a candidate.

**Introductory Course in Palliative Care for Health Care Professionals**

One of the Core Focus Areas of PCAU is Capacity Building which is aimed at: integrating palliative care services in every district of Uganda by 2021 through a system of focused training, mentorship and support supervision. PCAU invites Health Care Professionals from underserved areas to undertake an introductory course in Palliative Care. The 5 days short course will be conducted in February 16th 20th 2019 in Kampala.

**Purpose:**

The five days palliative care introductory course will give basic information and knowledge to health care workers on the concepts of Palliative Care. The course will empower participant to identify patients with palliative care needs, undertake holistic assessment and mange some of the pains and symptoms of palliative care patients. They will gain knowledge how to integrate palliative care concepts in the daily health care activities. They will also learn appropriate referrals systems to specialized palliative care centers. They will join the big network of palliative care professionals.

**Target Participants**

The course targets Doctors, Clinical Officers, Registered Nurses/Midwives, Pharmacists/Dispensers and Social workers from health facilities or organizations in districts without palliative care. New staff in organizations offering palliative care.
Delivery

This will be none residential face to face 5 days interaction. Participants will pay UGX 350,000= to cover meals and refreshments. Interested participants can fill in application forms available on PCAU website https://pcauganda.org/ and submit by January 31st 2020. There will be a percentage waiver for participants from underserved districts based on first come basis since there are limited scholarships.